Please note that your Ohio Valley University Email account is the official email account that will be used by OOU officials to contact you.

To log in to your new email,
1. Open a browser (Internet Explorer, Firefox, e.g.)
2. Go to Outlook.com
3. Your OOU e-mail address is in the format firstname.lastname@myovu.net

You are encouraged to check your OOU email account regularly and often. Outlook has several convenient features, including Contacts and a Calendar. If you will not check this account regularly, be sure to forward your emails to the account you will check most regularly.

Instructions for Forwarding Email

To forward your email to an offsite account, do the following:
1. Open your school email account in Outlook
2. Click on “Options” on the top right-hand side of the screen
3. Click on “Create an Inbox Rule”
4. Click on “New”
5. In the box that says “*When the message arrives” select “Apply to all messages”
6. In the box that says “Do the following” select “Redirect the message to…”
7. Enter the address that you want your mail sent to in the “to” box and save.

There is a tutorial at
MyLink Instructions

Logging On
1. Use any Web browser, such as Internet Explorer or Mozilla Firefox.
2. Go to mylink.ovu.edu.
3. Your login ID and password are on the card provided for you.

Viewing Schedule of Classes
1. Choose “Course Schedule” under Courses.
2. Click on the appropriate term.

Viewing Grades
1. Choose “View Grades” under “Courses.”
2. Click on the magnifying glass on the appropriate year and term.

Viewing Account Information
2. Choose appropriate term.

Logging Off
Click “Log off.” (Please make sure you log off every time you leave your workstation or others may be able to view your information.)

Sakai Login

Logging On
- Use any Web browser
- Go to ovu.edu and use the drop-down list box on the right-hand side and click on “Sakai”
- Or go to lamp.acaweb.org
- Your user ID and password are on the card provided for you.